JOINT SELECT COMMITTEE ON AUSTRALIA'S IMMIGRATION DETENTION NETWORK

Q77

Question: Please provide copies of the following documents referred to in Serco's submission:

DIAC's DSM manual, TRIMEVAC guidelines and manual, The Immigration Detention Centre Use of Force Policy and Procedures Manual (for each of the centres if they are separate manuals for each centre).

The Operational Logs referred to on page 34 of the submission including the CIIDC Command Suite Occurrence Log; the CIIDC Canberra Command Suite Occurrence Log and similar logs used in Villawood during the riots and other incidences; all other similar logs for all other centres.

The Centre Security Services Plan for each of the centres; Operational plans and updates for each of the centres; Incident management protocols for each of the centres; Contingency management plans for each of the centres; Serco intelligence reports and Serco client and centre risk assessments for each of the centres; AS3745:2000 Emergency Control Organisation and Procedures and ISO31000:2009 Risk Management.

Answer: Please find attached the department's Detention Services Manual. This is a publicly available document through LEGENDcom.

LEGENDcom is an electronic database of migration and citizenship legislation and policy documents which is available to members of the public on a subscription basis. The detention service manual provided is correct as of 15 August 2011. The manual is regularly revised and updates are only available online.

The 'AS3745:2010 Emergency Control Organisation and Procedures' is an Australian standard document and 'ISO31000:2009 Risk Management' is an International Organisation for Standardisation document. Neither of the documents are the property of the department or Serco and are available at SAI Global Infostore website.

The department is currently working with Serco to review the remaining documentation for sensitive information that may need to be redacted before the document is released for publication. The documents will be provided to the Committee as soon as they are available.

Supplementary Answer:

The Committee requested Centre Security Services plans from Serco at the 7 September 2011 Public Hearing in Derby. It is the department's expectation that Serco will provide these documents to the Committee.

The remaining documentation totals an estimated 511 400 pages. Many of the documents contain sensitive information including client biographical data. The documents also contain information which, if publicly released, may compromise the safety of clients and staff and the operational security of immigration detention facilities. Review and redaction of the documentation to remove this sensitive information would represent an unreasonable diversion of departmental resources.

Additionally, the Detention Service Provider, Serco, which own most of the requested documentation, has advised that some documents, such as the Serco client risk assessments and Serco centre risk assessments contain intellectual property information that, if made public, would compromise their commercial position.